

## **LIVINGSTON FREE LIBRARY PATRON CODE OF CONDUCT**

The Livingston Free Library strives to be a center for study and enrichment in benefit of all members of our community. In order to ensure and preserve the constructive use of Library facilities, materials and services, as well as the personal comfort of all patrons, the Board of Trustees has established the following rules for patron conduct on library premises:

1. Patrons shall be engaged in activities associated with the use of a public library while in the building.
2. Reasonable quiet is expected, especially while other patrons are using the Library.
3. Misconduct, such as the use of vulgar or threatening language and gestures, boisterous talking and laughter, intoxication, or horseplay such as running, pushing and fighting, will result in expulsion from the building and possible revocation of library privileges.
4. Illegal activities such as the sale or exchange of alcohol or drugs, possession of firearms, and vandalism will result in expulsion and revocation of library privileges, and referral to law enforcement.
5. Other unacceptable behavior includes sleeping, stalking, soliciting, loitering and panhandling.
6. The Library will not assume responsibility for the care and supervision of children. Parents and caregivers are solely responsible for the supervision and behavior of their children. Please refer to our Safe Child Policy for more information.
7. The use of personal electronics such as cell phones, pagers, and mp3 players, while not prohibited, may not be used in disturbance of other patrons.
8. Patrons will not be allowed to enter the building without shoes and shirt.
9. Smoking is not allowed on library grounds.
10. Animals are not permitted inside the building unless they are assisting handicapped patrons or are part of library programming.
11. Library materials must be returned in good condition. Patrons who willfully damage, steal or destroy library material or equipment may forfeit all library privileges and will be subject to financial liability for damages.
12. Patrons must adhere to all other applicable Library policies in force, such as computer/internet use policy, Safe Child Policy, etc.

Patrons are encouraged to report disruptive individuals to the staff. Patrons are welcome to consult with staff about all library policies concerning patrons and library use.