

Livingston Free Library

Americans with Disabilities Act Compliance Policy

The Livingston Free Library affirms its support of equal access for persons with disabilities and the Americans with Disabilities Act. The library seeks to make its services, facilities, and programs accessible as possible to the public, including those who have disabilities. The following procedures have been developed in order to assist in addressing concerns about accessibility:

1. Request for accommodations and/or complaints about accessibility can be presented in person, by phone or by email. Request should be addressed to the Library Director, who will make every effort to provide accommodation or resolve the issue without further recourse to the rest of this procedure.
2. If resolution is not achieved in Step 1, a complaint can be presented in writing by using the Accessibility Complaint form (attached). The Complaint will be reviewed by the Director who will provide a formal reply in no more than ten working days, in writing.
3. If resolution is not achieved by Step 2, the Complaint will be presented to the Board of Directors. If necessary, the Board will meet with the individual and attempt to remedy the situation. If requested by the complainant.

Approved and amended 9/11/2021
James Benton, Trustee

Livingston Free Library

Accessibility Complaint Form

The Livingston Free Library seeks to make its services, facilities and programs as accessible as possible to the public, including those with disabilities. If a disability prevents you from fully using our facility or enjoying our services or programs, we want to hear your ideas on how we may serve you better.

Please describe the problem you have encountered:

Please describe what the Livingston Free Library could do to provide better access:

Date:

Name:

Address:

Phone: