

Livingston Free Library
Organizational Meeting of the Board of Trustees
February 15, 2023

Called to order at 7:07pm by Donna Lynk

In attendance were trustees:

Donna Lynk, Jim Benton, Jennifer Owens

Not present: Wendy Tremper Wollerton, Director

Approval of Minutes from the 12/21/22 Meeting: Motion by Jim to accept, 2nd by Jen, vote: APPROVED.

Treasurer's Report:

1. There is \$21,174 in the bank account.
2. Donna presented the proposed 2023 library operating budget

Approval of the 2023 library operating budget : Motion by Jim to accept, 2nd by Jen, vote: APPROVED.

3. Donna reported that she anticipates receipt of the 2023 funding from the Town of Livingston in the amount of \$25,000 soon.

Approval of the Treasurer's report: Motion by Jim to accept, 2nd by Jen, vote: APPROVED.

Director's Report:

1. Taking into account that Wendy was unable to attend this meeting, her written report is attached (see attached).

President's Report:

1. Donna reported that the search for a new library director will continue. In response, Jim suggested that Jen schedule interviews for the upcoming two weeks with anyone who has applied or shown interest and is qualified for the position. Jen agreed and suggested also reaching out to the directors of neighboring libraries to share the job notice with their staff. Donna and Jim told her to proceed with that outreach.

New Business

1. The "Trustee Education Policy" was presented (see attached)

Approval of the "Trustee Education Policy": Motion by Jen to accept, 2nd by Jim, vote: APPROVED.

2. The board discussed finding and electing additional board members. Jim and Donna's term end on 12/31/2024 and Jen's on 12/31/2023. Donna reported that she had identified potential board members and that she would approach them soon about joining.

OLD Business

1. The board discussed potential repairs to the library building that may need to be done in 2023. The one known project is to replace the sheet rock that was water damaged due to a roof leak. Jen offered to donate the sheet rock, paint and other materials for this repair, as well as the payment of a professional to do the work. She told the board that she would approach a painter who has done work for her personally about taking on the job.

The meeting was adjourned at 8:35pm.

Respectfully submitted,
Jennifer Owens, board member

DRAFT