

# Livingston Free Library Board of Trustees Meeting March Minutes Draft

**Date:** March 6, 2024

**Location:** March 6, 2024

**6:30 pm** Call to order

**Roll call:** Quorum present

Trustees:

Donna Lynk, **President**

Cheryl Krein, **Treasurer**

James Champion

Keela Potter

Linda Holik, **Library Director**

**Approval of Minutes:** Motion to approve the Minutes from the November 20, 2023 meeting by Trustee Potter; Second by Trustee Krein. Motion carried unanimously.

**Treasurer's Report:** Trustee Krein reported:  
Ending Balance 2/29/2024 was \$56,872.00  
Payments received from the Town of Taghkanic: \$1000.00 and the Town of Livingston: \$25,000.00  
Motion to approve Treasurer's Report and ordinary monthly bills by Trustee Potter; Second by Trustee Lynk.  
Motion carried unanimously.

**President's Report:** President Lynk reported:  
Construction continues on the new Livingston Community Center;  
Reminder of the importance of meeting the Trustee training requirements, the upcoming trainings and the MHLS "training on demand" system.  
Motion to approve the **Organizational Resolution** (PDF appended) by Trustee Potter; Second by Trustee Krein.  
Motion carried unanimously.  
Motion to approve **2024 Operating Budget** (PDF appended) by Trustee Potter; Second by Trustee Krein.  
Motion carried unanimously.  
Motion to approve a one-time extraordinary circumstances payment to the Director for 32 hours at the normal rate of pay by Trustee Krein; Second by Trustee Potter.  
Motion carried unanimously.

**Library Director's Report:** Director Holik reported:

LFL is now a member of the Columbia County Chamber of Commerce; through the CCLA.

The 2024 Museum Pass brochure is available with the addition of new sites. The Zoom programs about Jackson Pollack and other artists will be scheduled. A new LFL initiative in collaboration with the CCLA and the Crandell Theatre featuring a program about *Beatrix Ferrand's American Landscapes* is planned, with consideration for speaker Karen Waltuch, Horticulturist at the Beatrix Farrand Garden on the grounds of the Home of FDR National Historic Site in Hyde Park. Several innovative programs that will appeal to a wide variety of community members are planned.

All programs will be announced on the LFL web page and Facebook page.

Changes to the library website on the Board of Trustees page.

Give Back Collection boxes for Veterans Food Pantry and Everlasting Hope Animal Rescue.

Complete Director's Report with specific program information is on file.

**Standing Committee Reports:** No reports

**Special Committee Reports:** No reports

**Nominations and elections:** Motion by Trustee Potter; Second by Trustee Krein to approve the following officers:

President: Donna Lynk

Vice President: James Benton

Treasurer: Cheryl Krein

Secretary: James Campion

Motion passes unanimously.

**Correspondence:** No correspondence.

**Unfinished Business:** Motion by Trustee Krein; Second by Trustee Potter to authorize President Lynk and Director Holik to sign the **MHLS-MOU**.

Motion passes unanimously.

Motion to approve **2023 Annual Report for Public and Association Libraries** by Trustee Potter; Second by Trustee Krein.

**New Business:** Discussion about an open house in April; a town wide yard sale; a "letter boxing" or other activity in partnership with the Town's summer youth program.

**Adjournment:**

Motion to Adjourn by Trustee Krein; Second by Trustee Potter.

Motion carried unanimously.